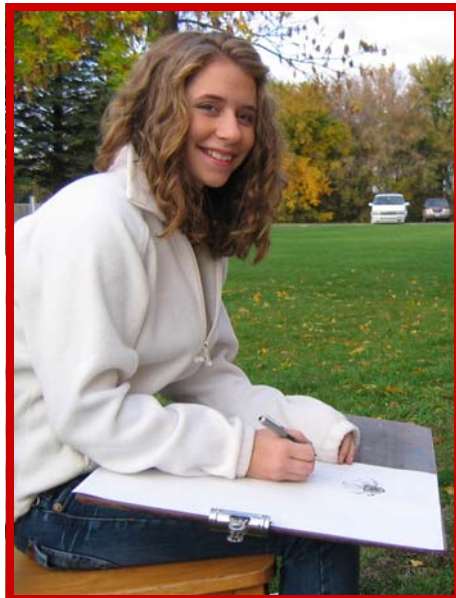
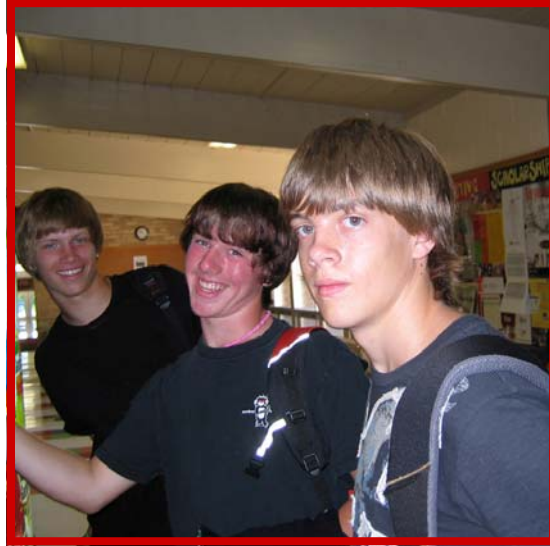


# Registration Booklet



305 5th Street NE Mayer MN 55360 ~ 952.657.2251 ~ www.lhsmayer.org

## 2009 - 2010



Last Name

First Name

Grade

*Preparing the Next Generation of Christian Leaders*

**TUITION & FEES 2009-2010**

**TUITION**

\$8,200

The following Lutheran congregations are full members of the Mayer LHS Association and financially support its ministry with a substantial subsidy to the annual school budget. Students who are members of these congregations receive a \$1,900 tuition discount: St. John's Chaska; Zion Cologne; Emanuel Hamburg; Zion Mayer; Trinity Waconia & St. Paul's Watertown.

The following congregations are affiliated members of the Mayer LHS Association and receive a partial discount on tuition: Our Savior's Excelsior; St. James Howard Lake & St. John's Young America receive a \$950 discount. St. Peter's Watertown; St. Mark's New Germany & St. John's New Germany (pending) receive a \$475 discount. The discount will be applied to your account upon receipt of the completed Financial Agreement Form.

**APPLICATION FEE**

The non-refundable Application Fee of \$100 is required at the time of application. After February 28, 2009 this fee increases to \$200.

**REGISTRATION FEE**

The non-refundable Registration Fee covers technology, co-curriculars, instructional costs, teaching supplies, communications, student admission to school events, transcripts and textbooks.

- \$480 (if paid before April 28, 2009)
- \$580 (thereafter)
- \$50 (late fee after Aug. 1, 2009)

**ATHLETIC FEE**

\$190 per child, per sport. This fee must be paid before the first game/scrimmage. Students who do not make the team will be refunded. No refunds will be given after the first game in each sport regardless of injury.

**Co-CURRICULAR** (other than sports)

\$95 per child, per activity. This fee must be paid before the first practice/session. Students who do not make the team/group will be refunded. No refunds will be given after the 5th practice of the activity.

**BUS FEE**

All bus fees are annual charges, which may be paid by semester - ½ due Sept. 1 and ½ Jan. 1.

- Annual Bus Fee—Both Ways \$950; One Way \$675; family two-way \$1,350.
- Winter Month Usage—Available for Nov., Dec., Jan., or Feb. months only.
- Students may utilize the bus service for a monthly charge of \$160.
- Emergency Bus Use—\$8 per ride per student. There will be no charge for residents of District #111 and #110.

Communities or public school districts in which school bus services is available, as needs dictate, currently are: Chanhassen, Chaska, Delano, Glencoe, Lester Prairie, Mound, Norwood Young America, Watertown, Waconia, Winsted, Howard Lake, Wayzata.

**OTHER FEES**

- Graduation Fee (seniors only) -\$100 (collected by March 15)
- Noon Lunches - \$2.75 (subject to change)
- Returned Bank Items - \$20 per item
- Late Payment Fees - \$25 per item

**TUITION ASSISTANCE**

LHS has approximately \$125,000 of scholarship monies for needy families which will be dispersed for the 2009-10 school year. TUITION ASSISTANCE is awarded to families based on need according to Tuition Aid Data Services (TADS) recommendations.

WHEN TO APPLY – The tuition assistance application deadline for the 2009-10 school year is February 28, 2009.

HOW TO APPLY – TADS application forms are available online at [www.tuitionaid.com](http://www.tuitionaid.com) or by calling 1-800-369-9680. The application is submitted to TADS and recipients are notified by mail of grant approval.

**TUITION PAYMENT PLAN**

Four payment plans are available for paying tuition. All other applicable fees need to be paid according to noted deadlines. Please select your choice at the time of registration. Quarterly, 10 month, & 12 month plans will be on an ACH Deposit Program through SimplyGiving.

- ANNUAL PAYMENT PLAN  
Tuition is payable on or before Aug. 1, 2009.
- SEMESTER PAYMENT Plan  
Tuition is payable twice a year. Due on or before Aug. 1, 2009; Jan. 1, 2010.
- QUARTERLY PAYMENT Plan  
Tuition is payable four times a year. Due on or before Aug. 1, Nov. 1, 2009, Jan. 1, April 1, 2010.
- 10 MONTH PAYMENT Plan  
Tuition is payable ten times a year due the 1st of every month, starting Aug. 1, 2009 through May 1, 2010.
- 12 MONTH PAYMENT Plan  
Tuition is payable twelve times a year due the 1st of every month, starting Aug. 1, 2009 through July 1, 2010.

**TUITION & FEES POLICY**

Tuition and fees are to be paid according to the payment plan selected. Late or delinquent payment of tuition can result in fines or dismissal from school. Transcripts & diplomas cannot be issued for students with accounts in arrears.

Refunds:

- Application Fee— non refundable
  - Registration Fee— non-refundable
  - Tuition— a written statement is required to withdraw your student from school and also to request a refund of tuition. Tuition Refund Schedule:
- | Withdraw Date      | Refund         |
|--------------------|----------------|
| During 1st Quarter | 3/4 of Tuition |
| During 2nd Quarter | 1/2 of Tuition |
| During 3rd Quarter | 1/4 of Tuition |
| During 4th Quarter | None           |

**POLICY REGARDING ENROLLMENT**

Mayer Lutheran High School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to the students of the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarships and loan programs, and athletic and other school-administered programs.



## Step One: Parents Submit *Application for Enrollment* Including:

Initial *Application for Enrollment* form and *Records Release*

Non-Refundable Application Fee (\$100); after February 28, 2009 (\$200)



## Step Two: Parents submit forms, schedule student interview & Placement Test

MLHS sends a *Registration Booklet* to each applicant.

- Registration Booklet **must be completed** and submitted to MLHS prior to or at the student's interview.
- Parents submit **Registration Fee of \$480**. (\$580 after **April 28, 2009**)  
(The Registration fee must be paid in order for a student to be considered enrolled.)
- MLHS collects latest records from student's current school.
- MLHS holds an *Interview* with the student and parents at a time selected by the family.

Parents, please call Paulette Jopp at 952.657.2251 x221 to reserve your interview appointment date & time.

**Each interview will last approximately 1/2 hour and the interview will take place on each date between the hours of 5:30—8:30 PM.**

**April 2**

**April 16**

**April 20**

**April 27**

- Parent schedules a student *Placement Test*. Please call Renae Johnson at 952.657.2251 x222 to reserve a date for the *Placement Test* and the *Algebra Mastery Test*.

**March 7, 9:00 AM-12:30 PM**

**March 28, 9:00 AM—12:30PM**

**April 16, 6:00 PM—9:30 PM**

**April 18, 9:00—12:30 PM**

**Algebra Mastery Test: May 7, 6:30— 8:00 PM or May 9, 9:00—10:30 AM**

This optional math test is offered to students who would like to take Geometry their freshman year.

### Information regarding Financial Assistance

Tuition Assistance Data Services (TADS) Forms (if applying for financial aid)

Forms may be obtained by calling 1-800-369-9680 or online at [www.tuitionaid.com](http://www.tuitionaid.com). Financial Assistance Forms are sent directly to TADS.

### IMPORTANT DATES:

- \* **(TADS)** Tuition Assistance Application deadline is **February 28, 2009**.
- \* Tuition Assistance award letters will be sent to families before **April 1, 2009**.
- \* The non-refundable **APPLICATION FEE** is required for a student to be considered for enrollment. (\$100.00 on or before February 28. (\$200 After **February 28, 2009**)
- \* The non-refundable **REGISTRATION FEE** of \$480 is due by **April 28, 2009**. (\$580 After **April 28, 2009**)

# Communication Information

## Mother

Name \_\_\_\_\_ Custodial Parent Y N

Spouse's Name \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Employer \_\_\_\_\_

Cell Phone \_\_\_\_\_ Position \_\_\_\_\_

Work Phone \_\_\_\_\_ Email \_\_\_\_\_

## Father

Name \_\_\_\_\_ Custodial Parent Y N

Spouse's Name \_\_\_\_\_

Address (if different from mother) \_\_\_\_\_

Home Phone \_\_\_\_\_ Employer \_\_\_\_\_

Cell Phone \_\_\_\_\_ Position \_\_\_\_\_

Work Phone \_\_\_\_\_ Email \_\_\_\_\_

## Grandparents

Maternal Grandparents \_\_\_\_\_

Home Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Paternal Grandparents \_\_\_\_\_

Home Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

## Sibling Information

Name	Current School	Current Grade
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_____	_____	_____
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_____	_____	_____
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_____	_____	_____
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# Family Information - Parent Questionnaire

1. What are your child's academic strengths? Weaknesses?

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2. Describe your child's special interests, talents, and abilities.

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3. Please explain your involvement with your child's daily homework assignments/activities.

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4. Did you select MLHS for your child or did you leave that decision up to your child?

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5. Do you intend to have your child participate in band at MLHS? If so, what instrument do they play?

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6. Should the school be aware of any medication your child is currently taking? If so, please explain.

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7. Has your child received any counseling in the past two years? If so, please explain.

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If parents are divorced or separated, who has legal custody of the child? \_\_\_\_\_

Who has physical custody? \_\_\_\_\_

Please outline visitation rights, in cases of emergency \_\_\_\_\_

Please list the church your family attends \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Please list the names of Pastors and Youth workers at your church \_\_\_\_\_

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Has your child been baptized? \_\_\_\_\_ Date \_\_\_\_\_

All mailing will be sent to the student's primary address. If duplicate mailings are required, please indicate the name and address of the person to whom they should be sent.

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St. \_\_\_\_\_ Zip Code \_\_\_\_\_

# Student Emergency & Field Trip Information

Student Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address, City/State/Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_ Age \_\_\_\_\_ Grade 9 Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Parent Name \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Parent Name \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Home Congregation \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone # \_\_\_\_\_ Relationship to Student \_\_\_\_\_

My child has permission to ride the bus and participate in all school-sponsored field trips and activities \_\_\_\_ Yes \_\_\_\_ No

Parent Signature \_\_\_\_\_

## AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT OF A MINOR

I, \_\_\_\_\_ being the parent or legal guardian of \_\_\_\_\_,

give my consent for emergency medical and surgical treatment of this minor by a licensed Minnesota physician, hospital, or rescue squad should his/her condition so require it in my absence. I acknowledge that Mayer Lutheran High School does not have any licensed medical personnel on staff, but I give the employees and agents of the school my permission to act in accordance with their best judgment and ability in any emergency situation. I hereby agree to release and indemnify Mayer Lutheran High School and its employees and agents from any and all claims or other liability relating to any injuries or damages to my child as a result of actions or failure to act regarding the specific illness, condition, or injury including any form of negligence.

Medical Insurance Company \_\_\_\_\_

Policy Number \_\_\_\_\_ Phone Number \_\_\_\_\_

### ALLERGIES OR MEDICAL CONCERNS

\_\_\_\_\_  
\_\_\_\_\_

Parent Signature \_\_\_\_\_

PLEASE READ THE FOLLOWING STATEMENTS AND INITIAL IN THE APPROPRIATE SPACES

### CHRISTIAN EDUCATION

We agree to support and cooperate with Mayer Lutheran High School in its program of Christian Education. Parent Initial \_\_\_\_\_

### SCHOOL POLICIES

We will abide by all policies, rules, and regulations, striving to be a supportive part of the Christian Community of students and teachers as we work together in God's name. Parent Initial \_\_\_\_\_

### PHOTO PUBLICITY RELEASE

I hereby grant permission for any photographs or publicity involving my child, while a student at Mayer Lutheran High School, to be used in connection with publicity of Mayer Lutheran High School.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

# Acceptable Use Policy

The use of computer services at Mayer Lutheran High School (MLHS) is a privilege, not a right. Students are expected to make responsible, ethical, and appropriate use of computers and information services, such as the Internet, at all times. Network and computer services include use of personal and school computers and peripherals, use of the Internet, use of e-mail, and use of all associated software. Students should realize that these services are finite and costly and that such things as time, money, and hardware are wrongfully restricted or appropriated when these services are abused.

## **COMPUTER USAGE**

### ***Copyright Rules and Regulations***

1. Everyone using MLHS computer facilities and equipment is expected to adhere to the provisions of Public Law 96-517, Section 7(b) with regard to copyrighted software. (Summary available)
2. No one may use unauthorized copies of any software on computers at MLHS. In addition, no games may be brought in and used on any computers.
3. No one may enter, use, copy, alter, or tamper with computer files, settings, or software belonging to another person or the school without the expressed permission of the owner of the files.
4. Theft or willful/irresponsible damaging of any computer facilities, equipment, or software belonging to MLHS is not permitted or tolerated.
5. No unauthorized person may use equipment, software, security passwords, or access codes belonging to the school to access or attempt to access data files, a network, or data systems either local or in remote locations.
6. Anyone witnessing the violation of any of the above provisions is expected to report the violation to the person in charge at the time of the violation or to the appropriate administrator.

### ***Vandalism***

Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to MLHS or any of the associated hardware or software. This includes, but is not limited to, the uploading or creation of computer viruses.

## **INTERNET CONDITIONS, RESPONSIBILITIES, AND REGULATIONS**

The use of Internet and related technologies must be in support of education and research and consistent with the educational objectives of Mayer Lutheran High School. Use of other organizations' networks or computing resources must comply with the rules appropriate for these networks. Any student using the Internet in a manner obviously inappropriate for school will face the same penalties assessed for other violations. Students desiring Internet privileges must have an Acceptable Use Agreement signed by both a parent and the student on file in the MLHS office.

### ***Unacceptable Use***

Transmission of any material in violation of any U.S. or state board is prohibited. This includes, but is not limited to, copyrighted materials, threatening, violent or obscene material, or material protected by trade secret. Use for commercial activities is not acceptable. Use for product advertisement, political lobbying, game playing, unauthorized "chat," bulletin boards, or chain letter communication is also prohibited. Other examples of unacceptable information are pornography, information on bombs, inappropriate language, pictures and communications, flame letters, etc.

## **SECURITY**

Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify a teacher or administrator. Do not demonstrate the problem to other users. Do not use another individual's account without written permission from that individual. Attempts to login to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet. Never give out your name, address, phone number, etc. over the Internet.

## **WARRANTIES**

Lutheran High School makes no warranties of any kind, whether expressed or implied, for the service it is providing. Mayer Lutheran High School will not be responsible for any damages individuals suffer, including loss of data due to equipment failure or user error or omission. Because access to the Internet provides connections to other computer systems located all over the world, Mayer Lutheran High School cannot control the content of the information available in them. Use of any information obtained via Internet is at the user's own risk. Mayer Lutheran High School specifically denies any responsibility for the accuracy or quality of information obtained through its services.

**V. USER RESPONSIBILITIES: All MLHS faculty, staff and students take the responsibility to**

- adhere to the school's computer/Internet policy as indicated above without exception or deviation.
- refrain from bringing unauthorized software or disks, including games, into the school building.
- respect the privacy of all information on the network and on individual computers, and not attempt to read, delete or modify files belonging to other users, nor attempt to gain unauthorized or illegal access to resources here or elsewhere.

**And to refrain from**

- copying or transferring any copyrighted software on workstations or on the network without appropriate permission.
- intentionally introducing a virus on a workstation or on the network.
- using the computer to annoy, hinder or harass other users here or outside MLHS via electronic means.
- obscene, abusive, or threatening language, or printing/downloading such text or images, using appropriate language in all communications instead.
- downloading of files, including MP-3 files, video clips, etc. for non-school use.
- playing games on any school-owned computer, server or network system.
- bringing food, drinks, or gum around the school's computer equipment.
- Accessing social networking sites (i.e. myspace, Face Book, etc...)

**Students will**

- courteously quit applications and log off the network appropriately.
- courteously remember not to use finite resources wastefully, including access time on the network.
- use e-mail access responsibly and conservatively, saving personal communication for after school time as resources are available, and remember that "chat" is not allowed.
- report any equipment damage or problems using equipment or software to the teacher in charge, and make no attempt to "fix" it.

**VI. PENALTIES**

If a student violates any provisions of the school policy, the student:

- a. will be denied access to all MLHS computer facilities, equipment, and software for the remainder of the school year. Therefore, when class assignments require the use of MLHS computer equipment and/or software, the student must make alternative arrangements for completing the assignments.
- b. may be assigned to detention or suspended from school for a period of time, at the discretion of the appropriate administrator.
- c. may be removed from the class in which the violations occur if the majority of class assignments are centered around the computer.
- d. will be held responsible for the costs of repair and/or replacement of hardware or software damaged intentionally.

**VII. ACKNOWLEDGEMENT AND SIGNATURES**

I, (print student's name) \_\_\_\_\_, have read and understand the ACCEPTABLE USE POLICY for Mayer Lutheran High School and agree to abide by its terms. I understand that the penalties will be applied to any violation of the rules on the first offense, i.e., NO SECOND CHANCES WILL BE GIVEN. I also understand that I will be held responsible for the costs of repair and/or replacement of hardware or software intentionally damaged. The terms of this agreement apply for the duration of my enrollment at MLHS.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

As the parent or guardian of (print student's name) \_\_\_\_\_, I have read the ACCEPTABLE USE POLICY for Mayer Lutheran High School and understand that this access is designed for educational purposes. I know that it is possible that my student may find information on the Internet that is not appropriate, even though the school does try to block those materials. I understand that the penalties will be applied to any violation of the rules on the first offense, i.e., NO SECOND CHANCES WILL BE GIVEN. I also understand that I will be held responsible for the costs of repair and/or replacement of hardware or software intentionally damaged. I understand that the terms of this agreement apply for the duration of my child's enrollment at MLHS.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

***Failure to sign and return this form will relinquish your child's right to use the computer, network, and Internet services at Mayer Lutheran High School.***



## Student Information Continued

Briefly explain your college plans or post graduation goals.

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Please check the activities that interest you.

- Football
- Baseball
- Cross Country
- Basketball
- Softball
- Soccer
- Track
- Volleyball
- Chess
- Bowling
- Jazz Band
- Joyful Noise
- Drama
- Pep Band
- Dance
- Wrestling
- Quiz Bowl

How much time do you spend on homework per day?

- 30 Minutes
- 60 Minutes
- 90 Minutes
- More than 90 Min.

# Parent's Volunteer Survey

2009–2010

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_

## Athletics

- Snack Shack
- Sell Tickets
- Crowd Control
- Sell SpiritWear
- Clean Up

## Booster Club

- President
- Vice President
- Snack Shack Coordinator
- I can help by project
- I am interested in Booster Club, but I need more information

## Drama

- Sew Costumes
- Make- Up/Hairstyling
- Set Design/Construction

## Supervision

- Before School Media Center 7:45 - 8:15 AM
- After School Media Center 3:15 - 4:15 PM

## Teacher Assistance

- Read to Students (tests, class materials, etc.)
- Administer Tests to Special Needs Students
- I would like to know more about the Student Activities Team (SAT)

## General

- Moms In Touch
- Help with Mailing Projects
- Assist Office Staff

I am interested in helping with

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For Office Use Only

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Interview Date

Placement Test Date

Algebra Mastery Test Date

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Elementary School Records Date Received

Welcome Letter Date Sent



305 5th Street NE

Mayer MN 55360

Phone: 952.657.2251

Fax: 952.657.2344

Website: [www.lhsmayer.org](http://www.lhsmayer.org)

Email: [info@lhsmayer.org](mailto:info@lhsmayer.org)

Preparing the Next Generation of Christian Leaders